

Ref. No. : NGBU-II/AC-22/

23-09-2024

Minutes of the IQAC meeting held on 21-09-2024 in the IQAC Room, Shashi Campus,

Venue: IQAC Room

Time: 1400 Hrs.

The Meeting started with the Director-IQAC welcoming the Chair and all the distinguished members –incl. the new member- Mr Namit Mishra and two Spl. Invitees – Dr Meeta R. Tiwari (NEP Coordinator) and Dr. Brijendra Mishra (Professor of Practice). He introduced the new members, including himself to the august body.

The host sought the permission of the Chair to share the following information/put on record with the members before taking up the agenda.

1. Informing about the NAAC grade of B+ achieved by NGB(DU) in June 2024
2. Putting on record the Thanks due to the previous Director of IQAC- Mr S.S. Mishra for having successfully led the University to improved grading during his tenure.
3. Information on the New programmes launched from 2024-25 onwards:
 - (i) Dept of Law : 2 year LLM (Cyber Law)-60 seats
 - (ii) Dept of Law : 1 year LLM (Corporate & Commercial law)
 - (iii) Dept of Law : 1 Year LLM (Criminal & Security Law)
 - (iv) Dept of Teacher Edu. : Integrated BPES-MPES 5 Yrs in Physical Edu.
 - (v) Dept of Teacher Edu. : 1 year PGD in Edu. Admn. And Mgt.-
 - (vi) Dept of Teacher Edu. : 1 year PGD in Guidance and Counseling.
 - (vii) Dept of Botany: 1 year Adv. Diploma in Biotech. & Genetic Engg. Admn.
 - (viii) Dept of Performing Arts : BPA (Vocal)- 40 seats; BPA(Tabla)- 20 and MPA (Vocal)- 40 ; MPA(Tabla)- 10 seats. {seats increase and new variant}

Subsequently the agenda was taken up in sequence:

Agenda No. 1: Confirmation of the minutes and ATR of the last meeting in Feb 2024.

Resolution No. 1: The Minutes and the ATR of the last meeting of Feb. 2024 were read outconfirmed. On three issues the members felt that a relook was needed namely – the Use of the LMS for the NEP2020 courses; the notification of the CDC for the implementation of the NEP2020 at the PG level; and the allocation of responsibilities for the development of the IDP as per the UGC's mandate. The IQAC was tasked with a quick follow-up on these.



NEHRU GRAM BHARATI

(DEEMED TO BE UNIVERSITY)

Kotwa-Jamunipur-Dubawal, Prayagraj-221505, Uttar Pradesh (INDIA)

Administrative Office:

Hanumanganj Campus,

G.T. Road, Hanumanganj, Prayagraj-221505,

Uttar Pradesh

Email : info.ngbu@gmail.com

Agenda No. 2: Proposal to reserve first 07 working days of every July (each year) for the In-House programmes of Training/Refresher/Faculty Development for the NGB Faculty.

Resolution No. 2: This proposal of reserving of 07 working days for FDP/ Refresher Programmes/ Training etc. for the Faculty members was approved 'in-principle'. It was also felt that a separate organizing structure be determined to effect this change. The IQAC was directed to get it approved administratively. Moreover there was a suggestion by the NEP Coordinator that if the above could be offered in collaboration with an outside agency/ institution- eg. the MMTTC. The members endorsed the idea and they gave the permission to explore the possibilities.

ProVC Sir opined that the students' induction has to be organized for the new students - and the same can be used to offer them guidance on NEP provisions.

Agenda No. 3: Proposal to seek that all the major Academic/Research units of the University may consider giving a Semester-wise Report(s) to the IQAC/EDP in the Academic Year.

Resolution No. 3: The term 'Administration' was left out in the agenda due to a typographical error. The same was pointed out, and the agenda was suitably corrected. The members agreed to the need for this reporting, they further agreed to this data being collected digitally to help in further processing. However, the members felt that the proposed format circulated with the agenda needs some more customization before being released. AR (EDP) was asked to help in this.

Agenda No. 4: Proposal to ask for being 'kept in loop' on all the major policy decisions (relating to both academic/administrative sides) in hardcopy. This will assist the IQAC in being updated with the developments and also in reporting to outside agencies, as and when required.

Resolution No. 4: This was accepted with Registrar Sir offering to add the IQAC to the recipients list for policy related notifications etc. ProVC Sir opined that the IQAC should take a proactive role in policy formulations in the University. The same was seconded by VC Sir; Dean (Education), and Dean (Law) too.

Agenda No. 5: Proposal to route the Training programmes offered by the various departments through the IQAC and attendance of all teachers (on rolls in that dept) must be made mandatory.

Resolution No. 5: The members present agreed to the above proposal, however it was resolved that a Screening mechanism (including the Dean- Faculty), should be devised to further streamline the process. This resolution was based on the suggestions of Dean



(Science/Director (Res. Center). The IQAC was thus instructed to develop appropriate protocols for the same and get it notified, with due deliberation with all stakeholders.

Agenda No. 6: Proposal to initiate the re-structuring of the APAR forms (for both Teachers & Non-Teachers). The formats used by other prominent HEIs may also be consulted. A Committee with all the past Director(s) of IQAC maybe considered for this work, namely, Prof. R.C. Tripathi, Dr Ashish Shivam, and Mr S.S. Mishra.

Resolution No. 6: The members were unanimous in accepting the above proposal. They house approved of the proposed Committee too.

Agenda No. 7: Proposal to ensure that Dissertations (at the Master's Level) in the University fulfil all the conditions laid out the by the respective Regulatory Bodies and/or follow the time established academic conventions as regards to plagiarism, and formatting. The determination of liabilities of the student and his/her supervisor.

Resolution No. 7: This agenda point saw maximum deliberations as almost all members shared their opinions- including the bottlenecks present in the current setup. It was felt that Prof. R.C. Tripathi and Prof B.C. Dubey should collectively examine the issue of handling plagiarism at the Master's level. They would present their recommendations for the same to the University to expedite the curbing of such practices. It was further reiterated by members that "plagiarism is to be curbed at all levels", and the penalties to both students and supervisors maybe as prescribed by the UGC's regulations on the matter.

Agenda No. 8: Proposal to effect the updation/renewal of Various Committees of the University-- given the movement of certain members and/or the completion of tenure(s).

Resolution No. 8: The proposal was accepted and the administrative wing was asked to expedite the said updation.

Agenda No. 9: Proposal to increase the number of restrooms (Female/Male) in Jamunipur Campus

Resolution No. 9: The members felt that not only was the requirement of restrooms pressing in the Jamunipur Campus but the upkeep on the same was also falling below acceptable limits. The house instructed for the upkeep to be improved and the construction to be taken up through the appropriate forum/body.

Agenda No. 10: Discussion on the Research Incentive Policy 2.0



Resolution No. 10: The house took up the discussion on the Research Incentive Policy 2.0 with Director (Research Center) leading the discussion. He opined that we must incentivise the good research efforts of faculty members. However there was need to establish a defined process for assessing the quality of publications; as well as the requests to attend various training programmes/ seminars/ conferences. It was resolved that a 'Review committee' be setup to screen all such requests (this committee can be under the IQAC or be a part of the Research Center)

Agenda No. 11: Increasing digitalization in Office Management - proposal to ensure that all OS/RGC etc acquire adequate computing skills --- within a 06 months period.

Resolution No. 11: The proposal to give a time bound task of skill upgration to all the Office Suptds/ RGCs of this HEI was unanimously accepted. Both VC Sir and ProVC Sir were strongly in favour implementation of this concept.

Agenda No. 12: Proposal to reduce the following related to organizing of various events in the University:

(a) No 'Shawls/ Momentos' for the Internal Office bearers / Deans/ Directors/HoDs/ Organizers, etc.

Resolution No. 12 (a): The house was unanimous is discontinuing of the practice of giving shawls, momentos, for all Internal Office bearers/Deans/Directors/HoDs/Organizers etc. It was collectively agreed that this not only wasted resources; but rather goes against thenorm of good hosting too.

The house also instructed to extent the above to PhD Viva Voce and PSP etc., too.

(b) Attempt to replace the offering of packed Lunches/snacks with light natural snacks i.e. seasonal/fibrous fruits etc.- for all meetings.

Resolution No. 12 (b): This too was accepted 'in principle'. The practice of asking/encouraging the students to arrange for the Lunch etc in Viva Voce/PSP etc has to be stopped immediately. The Lunch to the external experts will be arranged by the ResearchCenter only and they will provide the TA/DA. No extra money from the students' can be allowed. The fixed menu of light snacks and tea/coffee would continue in all meetings. The Budgetary allocation of the same can be arranged by the Res. Center. The practice of packed lunch/ snack boxes is to be discouraged strongly.

Agenda No. 13: Any other matter, with the permission of the Chair.



The following issues were raised with the permission of the Chair:

(i) Digitalization of Communication within the University

Resolution No. 13(i): It was agreed that it may be implemented from 01-10-2024.

(ii) Issue of duty allocation from the COE/Proctorial Board:

Resolution No. 13(ii): It was recommended that the Dean maybe consulted before duty allocation, so as to avoid disruption of classes or handling of any other event.

(iii) Issue of JRF students dropping out of the PHD Programmes- the recent 03 reported cases (LIS/Hindi/ Eng.)

Resolution No. 13 (iii): The members took note of the issue and asked that it be investigated further, to ensure that such a practice doesn't take root in the University.

(iv) Feedback on the NAAC PTV's report (June 2024):

Resolution No. 13 (iv): A separate Committee was to be established to help assist in the followup (incl. Issues with Student Council; active MOUs; Bus service; More recruitment of faculty; and looking at introduction of Para medical/ medical programmes etc.)

(v) Recruitment related issues:

Resolution No. 13 (v): It was recommended that CAS cases maybe taken up and then the Direct recruitment maybe done.

(vi) Encouragement for Project work/ Consultancy/ Patents among Senior teachers:

Resolution No. 13 (vi): it was said that the senior faculty members be encouraged to submit projects/ obtain patents/ consultancy etc. ---inorder to obtain greater financial benefits

(vii) The issue of mistakes/omissions in the documents from the DRC:

Resolution No. 13 (vii): It was resolved unanimously recommended by the Deans (i.e Arts/ Education/ Law/ Commerce/ Science/Mgt) that a bigger role be offered to them in the affairs



NEHRU GRAM BHARATI

(Deemed to be University U/A.2 of UGC Act 1956)

(DEEMED TO BE UNIVERSITY)

Kotwa-Jamunipur-Dubawal, Prayagraj-221505, Uttar Pradesh (INDIA)

Administrative Office:

Hanumanganj Campus,


G.T. Road, Hanumanganj, Prayagraj-221505,


Uttar Pradesh

Email : info.ngbu@gmail.com

of the DRCs. The Director (Research Center) also concurred with them. It was resolved that a greater scrutiny would be effected through the respective Deans and respective Supervisors/ HODs drafting the minutes should also be asked to shoulder the repercussions of errors in titles/ allocations etc at the DRC level.

The meeting ended with the vote of Thanks to the Chair.


(Dr. Himanshu Tandon)
Addl. Registrar (Acad.)
(Director- IQAC)

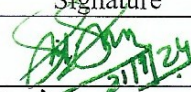
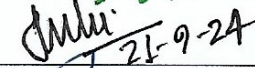

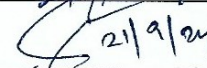
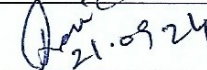
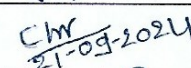
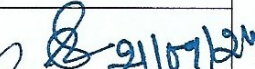
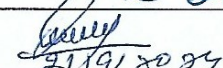
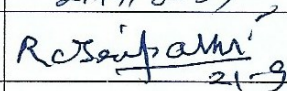
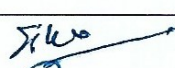
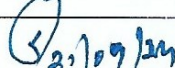
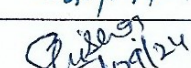
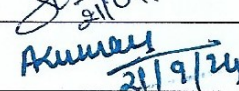
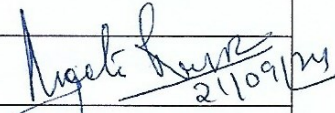



(Prof. Rohit Ramesh)
(Vice Chancellor)
(Chairman- IQAC)

Annexure(s):

- The agenda and the Format circulated with it.
- The attendance sheet.

IQAC Meeting (21.09.2024)

Attendance Sheet

S. No.	Name	Designation	Signature
1.	Prof. Rohit Ramesh,	Chairman	 21/9/24
2.	Dr. Savyasachi	Member	 21-9-24
3.	Prof. Vinod Kumar Pandey	Member	 21/9/24
4.	Dr. Asheesh Shivam	Member	 21/9/24
5.	Prof. Rajesh Kesari	Member	 21.09.24
6.	Dr. Chhaya Malviya	Member	 21-09-2024
7.	Dr. Swapnil Tripathi	Member	 21/09/24
8.	Prof. B.C. Dubey	Member	 21/9/2024
9.	Prof. R. C. Tripathi	Member	 21-9
10.	Mr. Namit Mishra	Member	
11.	Dr. S. C. Tiwari	Member	 21/09/24
12.	Mr. R. L. Vishwakarma	Member	 21/09/24
13.	Dr. Shikha Khare	Member	 21/09/24
14.	Mr. Ashok Kumar Srivastava	Member	 21/9/24
15.	Mr. Arunendra Yadav	Member	
16.	Dr. Rashmi Shukla	Member	
17.	Mr. Triveni Dhar Dubey	Member	
18.	Mr. Tezinder Singh	Member	
19.	Mr. Supratik Ghosh	Member	
20.	Mr. Sanjeev Jain	Member	
21.	Dr. Meeta Ratawa Tiwari	Special Invitee	 21/09/24
22.	Mr. Brajendra Mishra	Special Invitee	 21/9/24
23.	Dr. Himanshu Tandon	Member Coordinator	 21/09/24



NEHRU GRAM BHARATI

(DEEMED TO BE UNIVERSITY)

Ketto, Jamunipur, Dubawal, Prayagraj 221505, Uttar Pradesh (INDIA)

Annexure - A

Agenda for IQAC Meeting (Sept.21, 2024)

1. Confirmation of the minutes and ATR of the last meeting in Feb. 2024.
2. Proposal to reserve first 07 working days of every July (each year) for the in House programmes of Training/Refresher/Faculty Development for the NGB Faculty
3. Proposal to seek that all the major Academic/Research units of the University may consider giving a Semester-wise Report(s) to the IQAC/EDP in the Academic Year.
4. Proposal to ask for being 'kept in loop' on all the major policy decisions (relating to both academic/administrative sides) in hardcopy. This will assist the IQAC in being updated with the developments and also in reporting to outside agencies, as and when required.
5. Proposal to route the Training programmes offered by the various departments through the IQAC and attendance of all teachers (on rolls in that dept) must be made mandatory.
6. Proposal to initiate the re-structuring of the APAR forms (for both Teachers & Non-Teachers). The formats used by other prominent HEIs may also be consulted. A Committee with all the past Director(s) of IQAC maybe considered for this work, namely, Prof. R.C. Tripathi, Dr Achish Shivam and Mr S S Mishra.
7. Proposal to ensure that Dissertations (at the Master's Level) in the University fulfill all the conditions laid out the by the respective ReGulatory Bodies and/or follow the time established academic conventions as regards to plagiarism, and formatting. The determination of liabilities of the concerned student and his/her supervisor.
8. Proposal to effect the updation/renewal of Various Committees of the University -- given the movement of certain members and/or the completion of tenure(s).
9. Proposal to increase the number of restrooms (Female/Male) in Jamunipur Campus
10. Discussion on the Research Incentive Policy 2.0
11. Increasing digitalization in Office Management - proposal to ensure that all OS, RGC etc acquire adequate computing skills --- within a 06 months period.
12. Proposal to reduce the following related to organizing of various events in the University:
 - a. No 'Shawls/ Momentos' for the Internal Office bearers / Deans/ Directors/HoDs/ Organizers, etc.
 - b. Attempt to replace the offering of packed Lunches/snacks with light natural snacks i.e. seasonal/fibrous fruits etc.- for all meetings.
13. Any other matter, with the permission of the Chair.

13/09/2024

Digital Reporting Performa (Mandatory)

Semester wise Report by _____ (Name of the University Unit)

Semester: Odd/Even (tick the appropriate one) of the Year _____

S.No.	Major Activity (title/Brief Description)	Nature of Activity (Acad./Admn.)	Periodicity (Policy / Routine)	Target Audience	Reported Outcome
1					
2					
3					

Example 1:

Semester wise Report by Registrar's Office (Name of the University Unit)

Semester: Odd/Even (tick the appropriate one) of the Year _____

S.No.	Major Activity (title/Brief Description)	Nature of Activity (Acad./Admn.)	Periodicity (Policy / Routine)	Target Audience	Reported Outcome
1	Notification on New Programmes to be launched from 2025-26 session	Admn.	Policy	The whole HEI/ Outside	No. of the notification and the dated

Example 2:

Semester wise Report by Dept of English (Name of the University Unit)

Semester: Odd/Even (tick the appropriate one) of the Year _____

S.No.	Major Activity (title/Brief Description)	Nature of Activity (Acad./Admn.)	Periodicity (Policy / Routine)	Target Audience	Reported Outcome
1	DRC Meeting	Acad.	Routine	Research Scholars (progress evaluation)	DRC Report submitted to the Research Center on _____
2	BOS Meeting	Acad.	Policy (Syllabus Updation)	The whole HEI	Recommendations of the BOS submitted for the next AC meeting.

Name of the Head of the Unit: _____

His/Her Email ID: _____

NB: Applicable to all functional Units of NGB (DU) incl. Examination Dept.