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ETHICAL POLICY

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AUTHOR'S DECLARATION for ANIMAL RESEARCH

Title of Paper:

Please tick whichever is applicable:

This is to certify that:

1. The material involved in this research is neither endangered nor in banned category. There is no ethical issue.
2. There is no experiment conducted. Only data is collected from respondents.
3. The animal is in endangered / banned category and proper permission has been taken to conduct the experiments.
4. Statement, if any

(Name of author and signature with seal (if applicable))

GUIDELINES FOR SUBMISSION OF MANUSCRIPTS FOR PUBLICATION IN JNGBU

Encouraged to read these instructions carefully before preparing a manuscript for submission. Moreover, the manuscripts should be checked carefully to avoid grammatical errors.

Instructions to Author

Original research papers: Manuscripts should contain new experimental results in the field of research in elaborate form that constitute a significant contribution to advancement of knowledge. **Research Papers should not exceed 10 typed pages.**

Review articles: Review papers should present an account of progress of research in a particular area and bring out the most important aspects of the topic under review. Care should be taken that the review article should not be a mere compilation of scattered research results, but it should make an interesting story of development of understanding in the particular field.

Manuscript Structure: Prepare the manuscript in Times New Roman font using a font size of 12. Title shall be in a 14 font size with bold face along with initial capitals. All section titles in the manuscript shall be in font size 12, bold face capitals. Subtitles in each section shall be in font size 12, bold face lower case. Standard International Units could be used throughout the text. Pages should not be numbered, manuscript should be starting with the title page and the text should be arranged in the following order:

- | | |
|---|--|
| 1. Title page | 6. Conclusion |
| 2. Abstract | 7. Acknowledgements |
| 3. Introduction | 8. Conflicts of Interest |
| 4. Materials and Methods | 9. Funding |
| 5. Results and Discussion (Figures, Table titles and legends must be submitted by excel sheet only) | 10. References (must be in numerical in text as well as reference numbers should in bracket) |

Title Page: The title must be as brief as possible, comprehensive and

descriptive. Each author must provide their full name including their forenames and surname followed by their address in normal face lower

case. The Corresponding Author of the manuscript must be marked with

an asterisk, and should be listed first. In addition, the corresponding author must include telephone, fax and E-mail address at the bottom left corner of the title page. If any of the co-authors are from different organizations, their addresses too should be mentioned and indicated using numbers after their names.

Abstract: Should start on a new page after the title page and should present the rationale of the study, the main findings, and principal conclusions, not more than 200 words. All the three categories, Review Articles, Research papers and Short Communications should have an Abstract.

Keywords: 3-6 keywords are to be provided by the authors in italic format.

Introduction: Should start on a new page and should clearly indicate the aim/scope of the study

Material and Methods: The section Material and Methods should include concise details on the methodology adopted; sufficient to repeat the experiment. The statistical method and the level of significance chosen should be clearly stated.

Results and Discussion: Authors should describe results in systematic manner. Description may be sub-sectionalized as required for clearer

presentation of results obtained. All results presented in tabular or graphical form should be described in this section. All Tables and figures

must have a caption and a legend to make them self-explanatory and they should be given numbers. Tables and Figures should be typed on separate excel format sheets have to be submitted. The discussion section should be presented in such a way that results provide an advancement of knowledge in the topic of research. Presentation should be logical and reference-based interpretation of the results. It should bring out whether the results are in support of or in contradiction to available accepted view point. Discussion must be concise and fluent presentation of rational interpretation of results obtained.

Conclusion: The principal conclusions of the study may be presented in clear statements based on the findings of the study.

References: All publications cited in the text must be included in the list of references following the text of the manuscript. References that are not cited in the text are not to be included. Citations in the text should be in the following formats; Mishra and Nautiyal 2011, three or more authors, (Vollenweider et al., 1974); book (Ojha & Dubey 2008).

Journal Article

Mishra, A.S. and Nautiyal, P. (2011) Factors governing longitudinal variation in benthic macroinvertebrate fauna of a small Vindhyan river in central highland ecoregion (Central India). *Tropical Ecology*, 52 (1): 103-112

Vollenweider, R.A., Munawar, M. and Stadelmann, P. (1974). A comparative review of phytoplankton and primary production in the Laurentian Great Lakes. *Journal of Fisheries Research Board of Canada* 31(5), 739–762.

Book reference: Ojha R. P. & Dubey G.P. *Ayurveda and Brain Ageing*, CCRAS, AYUSH, Govt. of India 2008.

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Conflict of Interest: All authors are requested to disclose conflict of interest.

Figures and Tables: Tables should be in word while maps, graphs and figures should be in JPEG format. Manuscripts will be accepted with the understanding that the authors have obtained the necessary authority for publication from their university/

institute including collaborators and co-authors. Authors must ensure that the articles submitted to journal is understood to imply that it have not been submitted for publication in another journal. It will be the responsibilities of the authors to ensure originality of the research work.

Plagiarism if noted or reported will be the sole responsibility of the contributors.

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Page 4 Archives (old volumes)

Page 5 Current volume

Page 6 Submission of Manuscript & Contact

The manuscript should submit along with cover letter to Editor –in-chief via E mail: jngbuald@gmail.com
asheesh.shivam@ngbu.edu.in; in separate files: as text, table, map/figure

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